

# Borough of Blossburg

Equal Employment Opportunity Employer  
EMPLOYMENT APPLICATION

The Borough of Blossburg recognizes and embraces the concept of equal employment opportunity. It is the Borough of Blossburg's Policy to recruit and hire all persons without regard to race, color, religion, sex or national origin, marital status, age or non-job related physical or mental handicap or disability.

## PERSONAL DATA

SOCIAL SECURITY #: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_

NAME: \_\_\_\_\_ TELEPHONE #: \_\_\_\_\_  
Last First Middle

PRESENT ADDRESS: \_\_\_\_\_ HOW LONG? \_\_\_\_\_  
Street City State Zip Code

PREVIOUS ADDRESS: \_\_\_\_\_ HOW LONG? \_\_\_\_\_  
Street City State Zip Code

HAVE YOU EVER WORKED FOR THE BLOSSBURG BOROUGH? \_\_\_\_\_  
WHEN? \_\_\_\_\_ WHERE? \_\_\_\_\_

REASON FOR LEAVING: \_\_\_\_\_ REFERRED BY: \_\_\_\_\_

JOB INTEREST ( ) Full Time ( ) Part Time ( ) Other \_\_\_\_\_

POSITION DESIRED: \_\_\_\_\_ DATE AVAILABLE: \_\_\_\_\_

SALARY DESIRED: \_\_\_\_\_

ARE YOU WILLING TO WORK NIGHT SHIFT? \_\_\_\_\_ SATURDAYS & SUNDAYS? \_\_\_\_\_

DO YOU HAVE A VALID PA DRIVERS LICENSE? \_\_\_\_\_ IF SO, ENTER NUMBER: \_\_\_\_\_

HAVE YOU EVER BEEN CONVICTED OF A CRIME OTHER THAN TRAFFIC VIOLATIONS? \_\_\_\_\_

ARE YOU BETWEEN 18 AND 70 YEARS OF AGE? \_\_\_\_\_

## EDUCATION

Grade High School College  
LAST YEAR SCHOOL COMPLETED: ( ) 5 ( ) 6 ( ) 7 ( ) 8 ( ) 9 ( ) 10 ( ) 11 ( ) 12 ( ) 1 ( ) 2 ( ) 3 ( ) 4 ( ) Other

NAME & LOCATION OF SCHOOL	YEARS ATTENDED		COURSE/DEGREE
	FROM	TO	
HIGH SCHOOL			
COLLEGE			
TRADE / BUSINESS OR OTHER			

ARE YOU A VETERAN? \_\_\_\_\_ DATES OF DUTY: \_\_\_\_\_ TO: \_\_\_\_\_ RANK: \_\_\_\_\_

DATE OF DISCHARGE: \_\_\_\_\_

OTHER EDUCATION, TRAINING, SKILLS: \_\_\_\_\_

MACHINES YOU CAN OPERATE (Office & Factory): \_\_\_\_\_

# EMPLOYMENT EXPERIENCE

PLEASE LIST YOUR MOST RECENT JOB FIRST. ACCOUNT FOR ALL TIME INCLUDING UNEMPLOYMENT. USE ADDITIONAL SHEET, IF NECESSARY.

DATES		EMPLOYER NAME ADDRESS	1. JOB TITLE		DESCRIBE MAJOR DUTIES	WAGES		REASON FOR LEAVING
From	To		2. DEPARTMENT	3. NAME OF SUPERVISOR		Start	Final	
			1.			\$		
			2.			Per		
			3.					
			1.			\$		
			2.			Per		
			3.					
			1.			\$		
			2.			Per		
			3.					
			1.			\$		
			2.			Per		
			3.					

REFERENCES: Give the names of three (3) persons.  
Exclude relatives of former employers.

	NAME	ADDRESS	BUSINESS
1.			
2.			
3.			

~ THIS SPACE FOR PERSONNEL DEPARTMENT USE ONLY ~

INTERVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

FOR JOB TITLE: \_\_\_\_\_ START DATE: \_\_\_\_\_ DEPT.: \_\_\_\_\_ WAGE RATE: \_\_\_\_\_ PER: \_\_\_\_\_

DATE HIRED: \_\_\_\_\_

REASON FOR NON-PLACEMENT: \_\_\_\_\_

REMARKS: \_\_\_\_\_

IN CASE OF EMERGENCY NOTIFY:

Name	Relationship	Address	Phone Number

APPLICANT'S CERTIFICATION AND AGREEMENT:

I certify that all of the statements made in this Application are true, complete and correct to the best of my knowledge and belief and are made in good faith. I understand that if employed, falsified statements on this Application shall be considered cause for dismissal.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_